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Your
CITY GOVERNMENT



MAYOR
JANET GRAY HAYES



VICE MAYOR
SUSANNE WILSON
SEAT NO. 5



SEAT NO. 2
JOSEPH A. COLLA



SEAT NO. 3
LAWRENCE R. PEGRAM



SEAT NO. 4
DAVID RUNYON



SEAT NO. 6
JAMES E. SELF



SEAT NO. 7
ALFREDO GARZA, JR.



TED TEDESCO
CITY MANAGER

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CITY OF SAN JOSE
UPDATE OF CITY OFFICIALS
(January, 1979)

Mayor Janet Gray Hayes
Vice-Mayor James E. Self
(Seat No. 6)
Seat No. 2 Jerry Estruth
Seat No. 3 Lawrence R. Pegram
Seat No. 4 Thomas McEnery
Seat No. 5 Iola M. Williams
Seat No. 7 Alfredo Garza, Jr.

City Manager

Acting Franklin D. Knofler
(through 1/31/79)

Acting Harold S. Rosen
(2/1/79 through 2/12/79)

City Manager James A. Alloway
(effective 2/13/79)

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FOREWARD

This booklet "Your City Government" has been compiled to meet increasing demands for a brief summary of municipal functions and activities and other general information relating to the City of San Jose, California.

It is sincerely hoped that the material contained herein will prove of benefit to all those interested in the democratic conduct of our City government.

JANET GRAY HAYES
Mayor

TED TEDESCO
City Manager

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SAN JOSE'S BEGINNINGS

San Jose's original name, given by the Spanish government, was "El Pueblo de San José de Guadalupe." This was the first civil community in California, being established November 29, 1777.

The first settlers to this region were the Catholic Padres. From their base at Santa Clara Mission, these men taught the local Indians the ways of both Christianity and western culture.

Shortly after the Padres arrived, a group of 66 people from San Francisco settled here at the request of Spain but their agricultural endeavors were slow in reaching a prosperous level in this outer region of the Spanish empire. Soon after the year 1800, however, the ranchos began to flourish with cattle, grain and fruit trees.

In 1849, the year of the "gold rush," El Pueblo de San José de Guadalupe became the first capital of California but the City's name was shortened to San José the following year when California became a state. San José lost its status as a capital of the new golden state in 1851 although it was rapidly becoming a wealthy agricultural area and its schools, churches, libraries, etc., were improving the City's social character. The 1870's saw the arrival of the canning industry, railroads to the east, daily newspapers and a new school later to become San Jose State College.

By the end of the century, San Jose had almost four and one half million trees of all kinds; prunes, apples, apricots, peaches, pears, cherries, almonds and walnuts. These deciduous fruit crops, together with some manufacturing and light industry continued to be the life blood of the area.

The period from 1940 until 1970 was one of unprecedented growth and change for San Jose. The orchards which so dominated the region gave way to homes and industry. San Jose grew in population and size. In 1950 the city was comprised of 17 square miles containing 95 thousand persons. By 1970 it had grown to 137 square miles and 400 thousand people.

By 1970 the city seemed to be entering still another stage of its development. City officials, reflecting the changing times and concern of its citizens, began focusing most of their attention on the stabilization of growth with the objective of promoting orderly development while preserving the physical qualities of life.

SAN JOSE HIGHLIGHTS

POPULATION: 590,000

AREA: Estimate 152 square miles.

CLIMATE: Mild. Low winter temperature 38 degrees; average high 81 degrees; average rainfall, 14.87 inches, largely between November and April. Low humidity and cool nights.

LOCATION: On south San Francisco Bay, 50 miles from San Francisco, 42 miles from Oakland, 390 miles north of Los Angeles.

TOPOGRAPHY: Average elevation about 80 feet in central area of city.

THE CITY CHARTER

San Jose's first Charter was granted by the State in 1897, allowing the City to operate under the Commission form of government. On July 1, 1916, another Charter was adopted enabling San Jose to institute the Council-Manager form of government, making it one of the first cities to do so. San Jose's present Charter went into effect May 4, 1965, after being adopted at a special election and approved by the State Legislature, as an effort to update the existing form of government.

The Charter delineates the City's incorporation and succession; powers of the City; form of government; powers and duties of the City Council and the Mayor; procedures for developing City legislation. It also established the Administrative Organization and Boards and Commissions; designates election dates, and in addition, has various general provisions.

COUNCIL-MANAGER GOVERNMENT

San Jose's Council-Manager form of government can be compared to the operation of a major corporation. The stockholders (citizens of San Jose) elect a chairman of the board (the Mayor) who is the official head of the organization, charged with guiding the corporation's policy and presiding over an elected board of directors (the Council) whose decisions determine policy. The board of directors chooses a president (the City Manager) who is responsible

for administering these policies, recommending procedures, and conducting day-to-day operations, with an annual budget of approximately 257.7 million dollars, employing the equivalent of 5,392 people, and serving 590,000 citizens. The City of San Jose is big business. The stockholders in this business are the voters of San Jose, who, in return for their tax investment, receive dividends in the form of municipal services.

MAYOR and COUNCIL

San Jose voters elect the Mayor and six Councilmembers as the policy and decision-making body of their City. The Mayor is elected at large for a term of four years, presides at Council meetings and represents the City at ceremonial occasions. The Vice Mayor presides in the absence of the Mayor. As a member of the Council, the Mayor has one vote but no veto power. The six Councilmembers serve staggered four year terms and are nominated and elected at large to specific seats. Elections are consolidated with the State-wide elections held in June and November of even-numbered years. If a candidate receives more than one-half of the votes for an office at the June election, he is elected. If no candidate receives such a majority, the two who received the most votes run in November. The City Council may fill a vacancy by appointment or, if unable to do so within sixty days, must call a special election.

The City Council meets at 1:30 p.m. on Tuesdays, recesses for dinner and resumes the meeting at 7:00 p.m. for Special Orders (public hearings). Four members are needed for a quorum. The order of business is governed by an agenda prepared by the City Clerk. The order of categories within the agenda is set by Council resolutions. Any person may place an item on the agenda by filing it in writing with the City Clerk by 2:00 p.m. on the second Wednesday prior to the meeting date. Copies of the agenda are printed by Friday morning and may be picked up in Room 116, City Hall, in the Council Chambers or are mailed to anyone supplying self-addressed envelopes to the City Clerk.

The Consent Calendar is a portion of the agenda in which routine items are grouped and acted upon with a single motion. Items which any member of the Council or the public wishes discussed are removed and considered separately.

The Administration meets on Tuesday mornings to review the agenda. An addendum to the agenda is then prepared in order to add emergency items, show requests for continuances and in general to update the agenda. The addendum is not official until adopted by the Council at the meeting. Citizens may also make requests for changes in the agenda by speaking at the time the Mayor calls for consideration of the Orders of the Day at the beginning of each meeting.

Every item on the agenda is open to discussion by the public. It is advisable that a person wishing to speak on a given item complete a form available at the entrance of the City Council Chambers. It should be presented to the Council secretary and assures that the Mayor will call upon the petitioner. Speakers addressing the Council are requested to talk directly into the

microphone at the speaker's rostrum and to give their name and address for the record. Presentations need not be formal. Brief and concise remarks are favored.

In order to save time, matters which are being entered into the record without other action or those which must be referred to an administrative department or some board or commission are reported to the City Council under the agenda heading of "City Clerk's Reports."

Public hearings are held on matters when such is required by State or Municipal law. The rules for participation are the same as for other agenda items. In general, hearings are not continued unless both proponents and opponents agree.

Persons wishing to present Oral Petitions on subjects not on the agenda may do so upon completion of the listed business. The Mayor will call persons who have turned in forms in the order in which the forms have been received.

A copy of all items on the agenda may be found in the City Clerk's office prior to the meeting and in the Council Chambers after the meeting has started.

A digest of City Council actions is prepared after each meeting. This synopsis is available in the City Clerk's office on Thursday morning. Copies are also mailed to those supplying self-addressed stamped envelopes.

The Council meets in study session (Committee of the Whole) on Thursdays. The meetings are open to the public but citizen participation is not always solicited in order that the Council-members may fully investigate the matter at hand. The sessions are reserved for two major questions — one at 9:00 a.m. and one at 10:35 a.m.

The public is invited to attend all meetings of the City Council. Specific information regarding City Council actions may be obtained from the City Clerk's office; however, it cannot predict what time any item will be considered.

The Mayor and City Council determine the policies of City Government. Putting those policies into practice and translating them into service to San Jose's citizens is the responsibility of the **CITY MANAGER**. As the Chief Administrator of the City he is directly responsible for the efficient administration of all City Departments.

EXECUTIVE STAFF OFFICES of the **CITY MANAGER'S DEPARTMENT** assist the chief executive in the development, coordination, and administration of plans and programs; prepare and administer the budget; provide organizational structures and processes to improve services and administration, and provide support services to City departments.

The **OFFICE OF CITIZEN'S ASSISTANCE** investigates citizens complaints against City departments or employees and initiates the necessary action to reach a solution.

Money to support the functions of local government comes from taxes on residential, commercial and industrial property. The **OFFICE OF ECONOMIC DEVELOPMENT** seeks to attract and retain industrial and commercial development to expand the tax base in order to relieve the tax burden of homeowners.

Development of the City's core area through new construction and conservation of existing businesses, the **REDEVELOPMENT AGENCY** is the lead agency coordinating with other City departments to hasten downtown improvement and the administration of industrial redevelopment.

Following are capsule descriptions of the activities of some of the departments serving citizen stockholders of the City of San Jose.

GENERAL ADMINISTRATION

A number of City departments are concerned mainly with internal administrative functions which keep the business that is the City of San Jose running smoothly.

AUDITOR conducts a continuing post audit of all fiscal transactions of the City, and evaluates administrative performance in the management of public funds.

Fiscal matters are the responsibility of the **FINANCE DIRECTOR**, the chief fiscal officer of the City. This department establishes and maintains the City's accounting records and is responsible for reporting the financial status of the City. Every City expenditure must be certified by the Finance Director as being legal and in agreement with Council policy. All payments are authorized by the Finance Director who, as the City banker, is responsible for the receipt and custody of City funds. The **TREASURY DIVISION** of the Finance Department collects some nonproperty taxes, administers business licenses fees and invests City reserve funds to earn interest. The **PURCHASING DIVISION**, also a division of Finance, contracts for and procures material, equipment and services for all City departments and ensures that the City receives the best value for its money. The department negotiates with private suppliers for municipal requirements and on larger purchases uses a system of sealed competitive bids, under which the City is assured of paying the lowest price for items meeting established specifications.

It takes qualified people to run the business of the City of San Jose and obtaining these people is the major function of the **PERSONNEL DEPARTMENT**. The personnel Department is responsible for recruiting and testing applicants for City positions.

The function of the **PLANNING DEPARTMENT** is to prepare and implement comprehensive plans for the long physical development of the City and make recommendations to the Planning Commission and City Council on zoning and rezoning, land use, subdivisions, and other matters affecting this development. The Planning Department also researches and compiles information regarding various aspects of San Jose including population estimations, land use patterns, building activity, etc.

The chief legal advisor for the City is the **CITY ATTORNEY** who is appointed by the City Council and has basic responsibilities outlined in the City Charter. The office is divided into three divisions which collectively guide the Council in legal matters, represents the City in proceedings before judicial and administrative agencies, and defends all suits for damages lodged against officers and employees for acts performed by them in pursuit of their municipal duties.

The **CITY CLERK'S OFFICE** records the proceedings of the City Council meetings and keeps records of all written resolutions and ordinances. The Clerk also has charge of all City elections and is responsible for the publication of official advertising for the City. All records pertaining to official Council action, except those resulting from closed sessions, are available to the public in the City Clerk's Office.

The San Jose **POLICE DEPARTMENT** is judged as one of the finest in the nation. The City has a crime rate considerably lower than most cities of comparable size. San Jose police officers are well qualified and well paid. Two years of college are required before a person is eligible to apply to become an officer. The department's excellent relationship with San Jose

State University has been pointed to as a model for other cities. The department's innovation in establishing special sections to cope with changing urban problems has helped to make San Jose a safe place to live and visit.

Assistance to the citizens of San Jose includes police patrol, investigation of crimes, traffic law enforcement, safety education and accident investigation are major functions of the 1044 employees of the San Jose Police Department.

The ~~POLICE DEPARTMENT~~ maintains a modern, strong, well trained, fire suppression force, whose activities now center around fire prevention, public information, investigation of fire cause and the prosecution of arsonists. The San Jose Fire Department has 591 uniformed fire personnel, operates 28 fire stations, a staff headquarters, modern training facility, and shop. The department operates over 150 pieces of rolling equipment with an around the clock force to safeguard San Jose homes, lives and property. The efficient action in preventing fire loss means lower fire insurance premiums for San Jose residents. The ~~DEPARTMENT OF EMERGENCY SERVICES~~ works with the unified County Civil Defense and Disaster Organization to implement and coordinate State and Federal disaster survival and recovery policies and procedures.

~~COMMUNICATIONS~~ for police, fire, public works and civil defense are now handled through the County Communications System. The vital services the City provides are further enhanced by this coordinated effort.

~~PUBLIC HEALTH~~ services in the City are provided by the County. Uniform health standards are maintained throughout the County. The County handles also by agreement with the City, such areas as rodent control and extermination and a continuing program of dog vaccination and quarantining of stray, sick and unlicensed animals.



FAMILY CAMP

PROPERTY AND CODE ENFORCEMENT handles the administration, lease, rental acquisition and sale of City-owned property. By obtaining necessary rights-of-way for public improvement, it helps shape San Jose's growth. The following sections on this page are all divisions of this department.

Closely related to the health and welfare of San Joseans is the **HOUSING CODE ENFORCEMENT** section of the Property Development and Code Enforcement Department. This unit is concerned with the development and implementation of programs to conserve and upgrade existing neighborhoods. This is carried out by enforcing the San Jose Housing Code and by enlisting the participation of other agencies and community improvement groups.

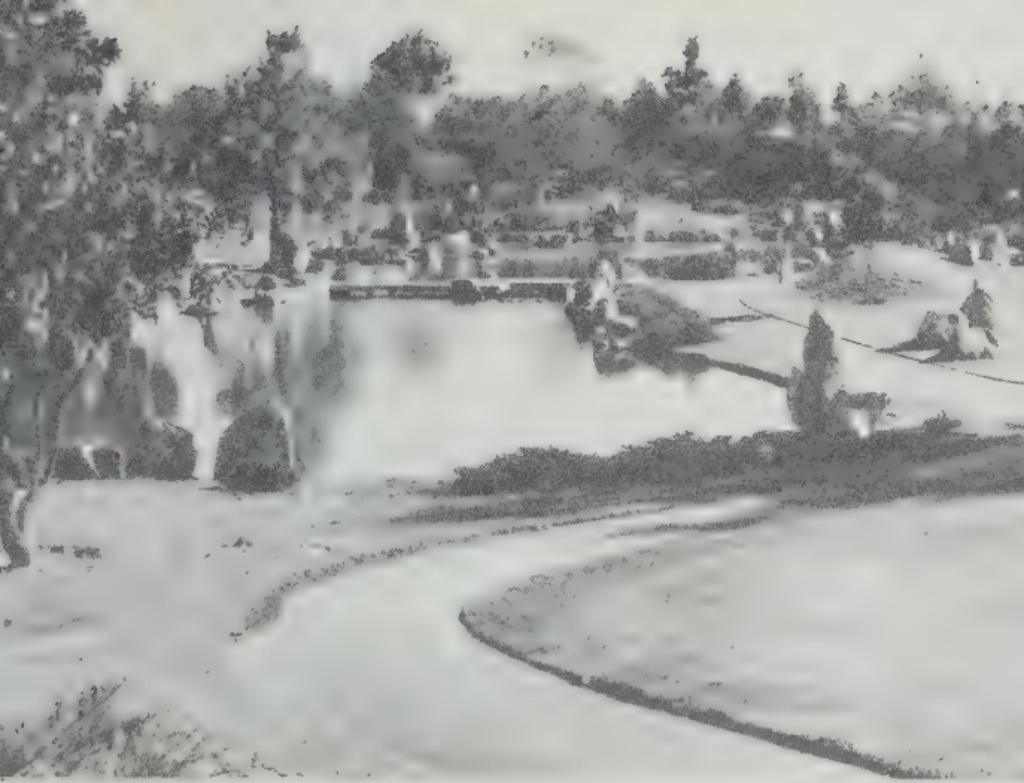
The **BUILDING** section of the Department reviews plans, issues building permits, and inspects construction. With the cooperation of other departments, it is responsible for investigating violations of the Municipal Code pertaining to buildings, zoning, and signs.

The **HOUSING REHABILITATION PROGRAM** is to aid property owners in making repairs on their homes and to improve overall

appearance of the neighborhood. All homeowners within the designated target areas are eligible.

THE SAN JOSE HOUSING DIVISION of Property and Code Enforcement has a prime objective to remove slum and blighted areas of the City. To preserve and expand the present housing stock through Community Development Block Grant Funds, its goal is to provide safe and decent housing for low and moderate income residents.

The **DEPARTMENT OF PUBLIC WORKS** is divided into three branches. Its engineering branch provides all basic engineering services required by the City and is the focal point of city growth. The department makes certain that every street, sidewalk, public building, water pipe, sewer and storm drain meets safe and practical standards. It prepares and maintains engineering designs, maps and records, does city surveying and develops traffic flow and control patterns to make San Joseans' daily driving safer and more convenient. The operations branch is responsible for the maintenance of streets, parks, public buildings, traffic signals and other electrical systems, and automotive equipment. Through a continuing schedule of sweeping and litter removal, the department insures that San Jose stays clean and beautiful. The third branch of the Department of Public Works administers the operations and maintenance of the water pollution control plant which is owned jointly with San Jose by the City of Santa Clara and others. The plant, located near Alviso, is one of the most modern in the world and represents an investment of 69 million dollars at this time. The current plant capacity for primary and secondary treatment is 160 million gallons per day. Under construction are advanced waste treatment facilities which will improve the quality but not the quantity of treatment.



JAPANESE FRIENDSHIP GARDEN

San Jose's **PARKS AND RECREATION DEPARTMENT** provides opportunities for satisfying leisure needs of our total population through the planning and developing of facilities diversified programs, and leadership. The total resources of the community are utilized through the cooperative efforts of civic, private, industrial, social, and service organizations to provide well-rounded and varied services. Programs are conducted at over 300 locations including those of 23 school districts made available to the residents of the City through city-school district recreation contracts.

The City of San Jose's rapidly expanding system of parks comprises 140 sites including such facilities as Alum Rock Park; Kelley Park, featuring Happy Hollow Park and Baby Zoo, Japanese Friendship Garden, Leininger Community Center and the Historical Museum; St. James Park and Senior Center; Overfelt Botanical Gardens; community gardens; two stadiums; rose garden; an 18 hole golf course; lawn bowling green; horseshoe pits; bocci ball courts; rifle range; PAL sports center; and the San Jose Family Camp located on the middle fork of the Tuolumne River near Yosemite National Park, which offers a variety of planned programs, lodging and meals for parents and children during the regular camping season.

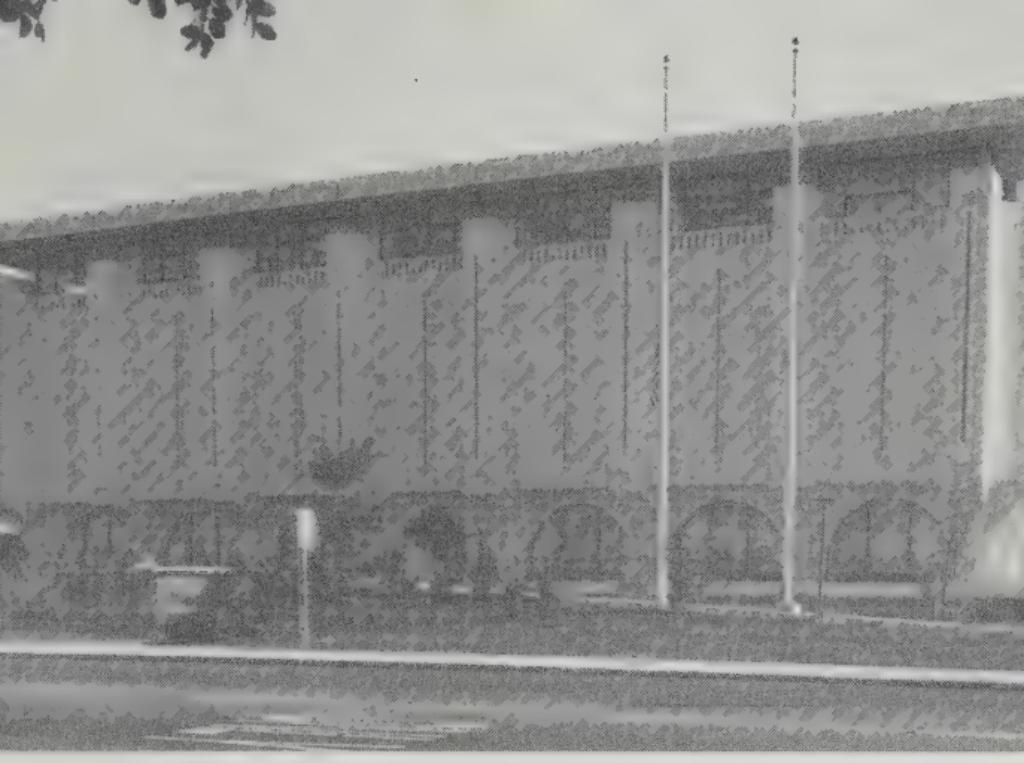
Activities and special programs include tiny tots, playgrounds, programs and day camps for children, teen and adult sports, aquatics, junior theatre, volunteer services, programs for the handicapped, senior citizens programs, senior nutrition programs, Christmas Lane Holiday Decoration Show, and a variety of special events. Neighborhood and Community Centers provide a comprehensive program for special interest groups of all ages.

Men's Sports Programs include leagues in baseball, soccer and softball for some 12,000 participants. Women's Sports Program include leagues in basketball, softball and volleyball for some 4,000 participants. Tennis classes are offered for all ages.

The department makes reservations for baseball, softball and athletic fields; tennis courts; gymnasiums; rooms at community centers and park buildings; and picnic facilities.

The Parks Division maintains 2,486 acres of park lands and takes care of grounds around municipal buildings.

San Jose's **PUBLIC LIBRARY** circulates nearly three million books and 170,000 non-book items. The San Jose Library system operates 16 branch libraries and one bookmobile in addition to its main library facility at 180 West San Carlos Street. The library has inaugurated many new and innovative services that reach into the community. The Municipal Reference Library, located in City Hall, provides a specialized reference service for and about government operations.



MAIN LIBRARY

Providing books and other materials to convalescent hospitals, retirement centers, rest homes, prisons and half-way houses, represents only one of the many programs developed by the Library to meet special needs.

*Main Library, 180 West San Carlos Street
Almaden Branch, 6455 Camden Avenue
Alviso Branch, 1060 Taylor Street, Alviso
Berryessa Branch, 3311 Noble Avenue
Biblioteca Latino Americana, 937 Locust Street
Calabazas Branch, 1230 Blaney Avenue
Cambrian Branch, 1780 Hillsdale Avenue
East Branch, 1102 East Santa Clara Street
Educational Park Branch, 1776 Educational Park Drive
Empire Branch, 491 East Empire Street
Evergreen Branch, 2635 Aborn Road
Hillview Branch, 2255 Ocala Avenue
Pearl Avenue Branch, 4275 Pearl Avenue
Rosegarden Branch, 1580 Naglee Avenue
Seventrees Branch, 3597 Cas Drive
West Valley Branch, 1243 San Thomas Aquino Road
Willow Glen Branch, 1157 Minnesota Avenue
Bookmobile Information — 277-4846*

The CONVENTION AND CULTURAL FACILITIES DEPARTMENT manages the use and operation of the Center for the Performing Arts, the Civic Auditorium, McCabe Hall, Montgomery Theatre, and the Exhibit Hall for conventions and cultural entertainment. You will find a more detailed description of the individual facilities on pages 24, 25.

Additional services and activities are provided by various community organizations; and the City Council, recognizing the importance of these services, contributes to their support. The majority of these groups are financed privately through private sources, admissions and memberships. A partial listing of the groups receiving City support would include: The San Jose Symphony, the Civic Light Opera Association, Los Lupenos, Inc., Pacific Neighbors, San Jose Children's Music Theatre, San Jose Museum of Art Association and the San Jose Municipal Band.

City contributions are given to other organizations which benefit San Jose by promoting the City's assets to industry and potential visitors. Some of these are the San Jose Chamber of Commerce, the Mexican American Chamber of Commerce, and the Santa Clara County Chapter-National Safety Council.

There are many other organizations working closely with City government in a variety of ways. Among these is the San Jose Citizen's Community Improvement Committee. The **CCIC** is the official citizen's advisory committee created in 1963 by resolution of the City Council. The **CCIC** is charged with gathering information

and keeping citizens groups informed about community improvement activities, assisting in coordinating improvement activities, reviewing programs and making advisory recommendations to the City Manager and City Council.

As a part of the City's community development process the Community Development Block Grant Steering Committee is charged with responsibility for recommending to the City Council a three year plan for the use of funds received from the Department of Housing and Urban Development. Major activities of this program include housing rehabilitation, neighborhood improvements and downtown urban renewal. Various civic groups as well as certain neighborhoods are represented on this committee.

There are approximately sixty Neighborhood Improvement Associations and homeowner groups in the City of San Jose. These groups serve the function of bringing people together, usually within a district neighborhood, for the purpose of discussing and acting on local problems of mutual concern.

A list of those groups is available from Housing and Code Enforcement Development Division of Property Development Code Enforcement.

Two commissions, Planning and Civil Service, are required by the San Jose City Charter. The Council may create such other boards and commissions as in its judgement are required. These may be of a permanent or a temporary nature.

PLANNING The Planning Commission is empowered to advise and make recommendations to City Council on all matters relating to the future physical development of the City including the adoption, amendment or repeal of the General Plan, land use and development regulations such as for zoning and subdivision, capital improvement programs and others. Seven members are appointed by the Council for terms of four years.

CIVIL SERVICE The Civil Service Commission has the responsibility of hearing disciplinary appeals and recommending personnel policy. The five members are appointed by the Council for terms of six years.

Some of the Council created commissions and boards which currently work for the benefit of San Jose and its residents include the following. The department which works with each is also stated.

ADMINISTRATIVE APPEALS COMMISSION

City Clerk's Department

ADVISORY COMMISSION ON HEALTH

Property & Code Enforcement

AFFIRMATIVE ACTION ADVISORY COMMITTEE

Manager's Department

AIRPORT COMMISSION

Airport Department

BOARD OF ADMINISTRATION—POLICE AND FIRE DEPARTMENT RETIREMENT PLAN

BOARD OF ADMINISTRATION—FEDER- AL AND CITY EMPLOYEES RETIREMENT SYSTEM

BOILER ADVISORY AND LICENSING BOARD

Fire Department

CHARTER REVIEW COMMITTEE

City Clerk's Department

CIVIC IMPROVEMENT AUTHORITY

Atty for the Improvement Authority

CODE ENFORCEMENT APPEALS

COMMISSION

Property & Code Enforcement

**COMMITTEE FOR REMOVAL OF
BARRIERS TO THE HANDICAPPED**

Property & Code Enforcement

**COMMUNITY DEVELOPMENT BLOCK
GRANT STEERING COMMITTEE**

Property & Code Enforcement

DESIGN REVIEW TASK FORCE

City Clerk's Department

FINE ARTS COMMISSION

Parks & Recreation Department

HISTORIC LANDMARKS COMMISSION

Parks & Recreation Department

LIBRARY COMMISSION

Library Department

PARKING ADVISORY COMMITTEE

Public Works Department

PARKS AND RECREATION COMMISSION

Parks & Recreation Department

PUBLIC SOLICITATION COMMISSION

City Clerk's Department

SCHOOL PEDESTRIAN SAFETY

COMMITTEE

Public Works Department

SENIOR CITIZEN'S COMMISSION

Parks & Recreation Department

SPORTS COMMISSION

Parks & Recreation Department

SUGGESTION AWARDS COMMISSION

Personnel Department

TENANT/LANDLORD HEARING

COMMITTEE

Property & Code Enforcement

YOUTH COMMISSION

Parks & Recreation Department

San Jose is served by a completely functional modern airport situated two and a half miles northwest of downtown San Jose with jet service by most major airlines. The airport is located on 1,050 acres of land with a modern airline terminal building completed in 1965. The airport accommodates over 2.8 million passengers a year

Passenger services at the terminal include County Transit District bus service, four car-rental agencies, limousine and cab service, a branch bank office, gift shop and news stand, and a quick bar. The Airport also has a restaurant, coffee shop, and cocktail lounge. Parking accommodations for 2,500 cars are available to airline terminal patrons, with free tram service from the parking lots.

Airlines now serving San Jose include: Air California, American, Apollo Airways, California Air Commuter, Continental, Delta, Hughes Airwest, National, Pacific Southwest Airlines, Swift Aire, Trans World Airlines, United and Western.

For the private owner, the general aviation facility provides 100 T-hangers, 111 aircraft shelters, and tiedown space for over 300 aircraft.

The San Jose Symphony is one of the oldest established symphony orchestras in America, tracing its roots back over a century. Under the direction of George Cleve, the symphony has been accorded national recognition as a Metropolitan Orchestra by the American Symphony Orchestra League.

THE SAN JOSE MUSEUM OF ART occupies the romanesque sandstone structure which has been designated as both a State and National historic Monument.

The building was constructed by the Federal government as a post office. Begun in 1892 and completed in 1895, the historic old structure was purchased by the City in 1937 to be used as a City Library. The Museum of Art has been in operation in the building since 1971.

The Museum of Art provides changing exhibits, docent tours, a bookstore, and a rental and sales gallery.

For the children in local school districts, the program entitled "Let's Look at Art" provides a visiting art lecturer.

There are three stadiums in the City of San Jose. San Jose Municipal Stadium is located on a 23 acre site at S. Tenth and Alma Streets. The stadium, operated by the Parks and Recreation Department, seats 2,706 persons in individual chair seating and has parking space for approximately 500 cars. The stadium has a good lighting system for night-time events. The San Jose Missions baseball team of the Pacific Coast League make the municipal stadium their home.

The San Jose Spartan Stadium operated by San Jose State University, seats 18,300. The Earthquakes, San Jose's major league professional soccer team, and the San Jose State University Spartans are primary users of the stadium. Located at S. Seventh and Alma.

PAL stadium operated by the Police Activities League. Used primarily for youth athletic events and serves as the home of San Jose Tigers, semi-pro football team. Located near King and Story Roads.

W. San Carlos

S. First Street

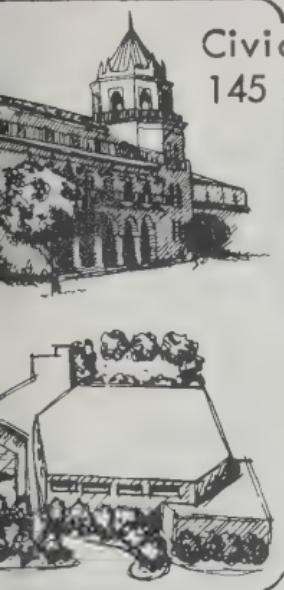
Chamber of Commerce
Paseo de San Antonio

Museum of Art
110 S. Market



SAN JOSE CONVENTION AND CULTURAL CENTER consists of the Center for the Performing Arts, and Civic Auditorium, McCabe Hall, Montgomery Theatre, the Exhibit Hall and Plaza and twelve modern meeting rooms. The complex is located in the downtown area of San Jose next to the Park Center financial district and the picturesque Paseo de San Antonio.

The **CENTER FOR THE PERFORMING ARTS** is considered one of the "finest and most modern theatres in the country." Its sophisticated lighting, sound, and staging facilities make it an ideal backdrop for the array of performers using it. Included in the Center's design are spacious lobbies and circular ramps, leading patrons to the 2,700 seat theatre. The Performing Arts Cen-



Civic Auditorium
145 San Carlos

Almaden



Center for the Performing Arts
255 Almaden

ntion Center
& Market

Park Avenue

Park Center Plaza

ter is set in an environment of two landscaped plazas, highlighted by a large circular fountain. The Center is the hub of the ever growing cultural development program in San Jose.

The **CIVIC AUDITORIUM** has a 3,400 seating capacity and five meeting rooms. McCabe Hall has 8,000 square feet of area available plus six meeting rooms. **MONTGOMERY THEATRE** has 597 seating capacity, theatre style and adjoining reception lobby. The new **EXHIBIT HALL** contains 38,000 square feet of exhibit space and a 2,000 square foot meeting room. In addition, on the grounds, the Plaza and Amphitheatre provide 40,000 square feet of space for outdoor activities.

San Jose is fortunate in having several parks of special historical significance. These are the Peralta Adobe Park, Alum Rock Park, St. James Park, Kelley Park and Historical Museum, and Pellier Park.

The **PERALTA ADOBE** is the last remaining building of the San Jose pueblo. The adobe was acquired in 1807 by Luis Maria Peralta, the Spanish Commissioner until 1822. It was his home under the flags of Spain, Mexico, the Bear Flag Republic and the United States. A park exists around the two room structure.

The lands of **ALUM ROCK PARK** were part of San Jose's pueblo lands in 1777. A park was created around the canyon in 1872. Originally called Shestuo by the Indians, early San Joseans called it the City Reservation.

ST. JAMES PARK or Square as it was called when it was surveyed by Chester Lyman in 1848 has been the locale of many historic events. Historic buildings such as the Courthouse, Trinity Episcopal Church, the Unitarian Church, and the Scottish Rite Temple still flank the perimeter.

The **HISTORICAL MUSEUM**, located in Kelley Park, is an unique complex consisting of a recreated village using structures of local importance such as the Archer House and Coyote Post Office. The city's collection of historic artifacts is also housed here for public enjoyment.

The nursery of Louis Pellier was established in 1850 at what is now **PELLIER PARK**. Here the prune was first introduced, leading to creation of the California prune industry.

Q. *What limits are placed on property tax rates?*

A. *The maximum property tax rate is controlled by State Law. The current maximum basic rate is \$1.35 per \$100.00 assessed valuation. Increase, cost of living adjustments, and voter approved increases.*

Q. *What is the bonding capacity of the City?*

A. *Must not exceed 15% of the assessed value of all taxable real and personal property within the City.*

Q. *What is the term of office of elected officers?*

A. *Four years.*

Q. *Who are the elected officers of the City?*

A. *Six City Councilpersons and the Mayor.*

Q. *How are the Mayor and the Council chosen?*

A. *At large in a city wide election.*

Q. *Who is the governing body of the City?*

A. *The City Council.*

Q. *Who is the chief administrative officer of the City?*

A. *The City Manager, appointed by the City Council, to carry out the policies set by the Council.*

Q. *Who is the custodian of the seal of the City?*

A. *The City Clerk, who also keeps all records, books and other documents required by the Charter and State law to be kept in his office.*

Q. *How is the legislative power of the City Council exercised?*

A. *By Ordinance.*

Q. *What remuneration is paid City Councilpersons?*

A. *\$400 per month for each Councilperson and \$600 for Mayor beginning July 1, 1967.*

Q. *When does the City Council regularly meet?*

A. *At 1:30 p.m. each Tuesday in the Council Chambers, City Hall.*

Q. *When does the fiscal year of the City begin and end?*

A. *July 1 and June 30.*

Q. *Where must claims against the City be filed?*

A. *In the City Clerk's office.*

Briefly, then this is the structure of your City government and of the services it provides. The size and complexity of the job can be appreciated when we realize that San Jose is the third largest city in California in land area, ranks fourth with a population in excess of 590,000 and has a population five times as great as it did just twenty years ago. City government takes pride in its record of keeping pace with this growth and ever-expanding need for services. You are invited to attend council meetings and participate in your local government. Exercise your right and your responsibility as a citizen and stockholder in this "City on the Move."

The Santa Clara County Assessor's Office makes all property tax assessments for San Jose residents and collects the City's share. In 1977-78 the City assessed valuation is \$2,412,045,956 up \$247,555,538 or 11.4 percent over last year.

Property taxes are used to pay the cost of general City operations and a limited amount of pay-as-you-go capital improvements. In addition, property tax revenues are used for the retirement of bonded indebtedness. The overall maximum rate was reduced by 26.5¢ in the budget for 1977-78 and is now \$1.363. The \$1.363 is made up of an operating rate of \$1.120 and a levy of bonded indebtedness of \$.243.

The City's operating budget depends on a number of significant sources for revenues; sales tax, licenses, permits, fines, service charges and allocation of state taxes and license fees supply over 69 percent of the City's requirements exclusive of bonded expenditures, self-financing utilities, or federal or state grants in and for capital improvements. Property taxes contribute less than 31 percent to operating budget revenues.

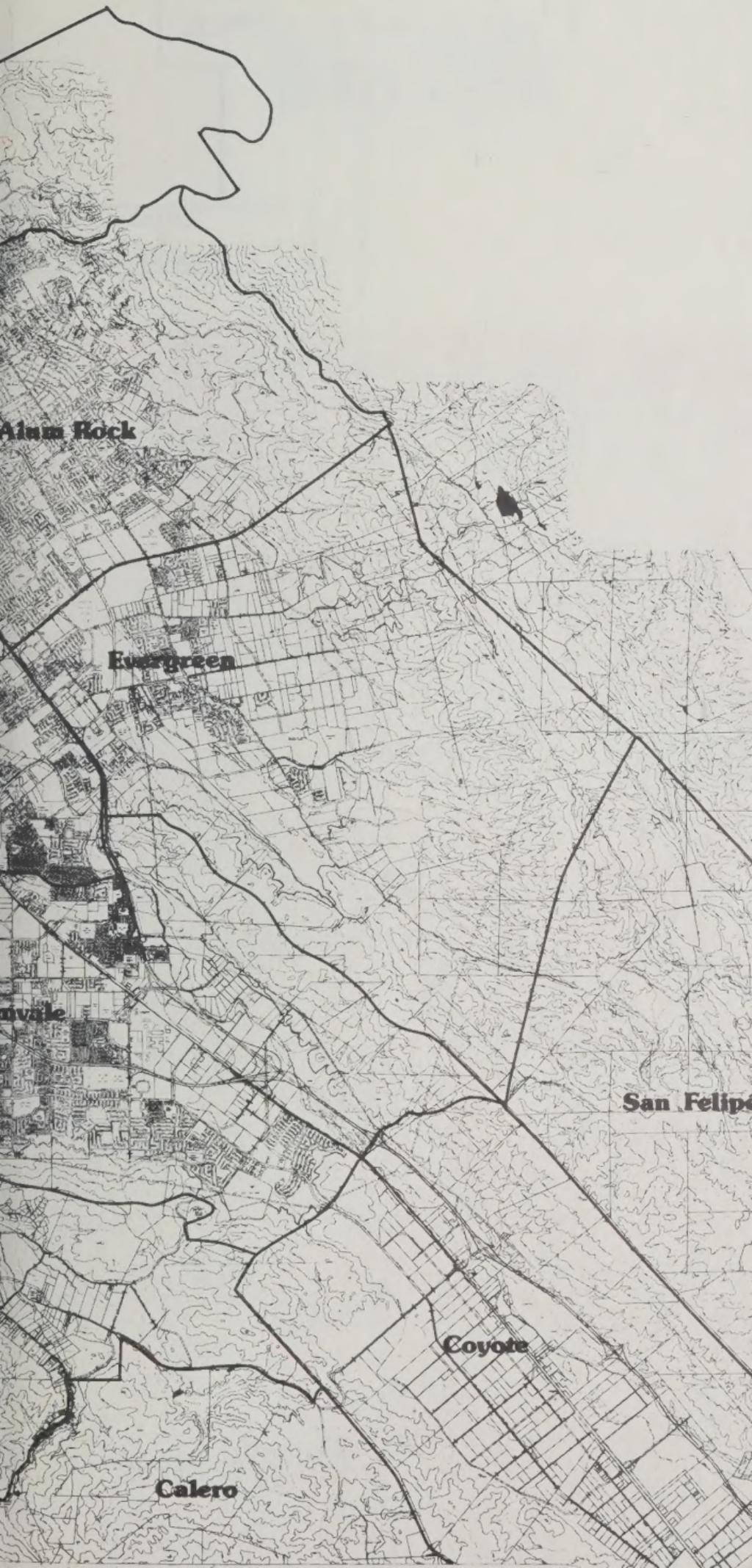
Following is a breakdown of the distribution of the 1977-78 total property tax dollar.

<i>County</i>	<i>\$ 2.218</i>	<i>19.8%</i>
<i>City of San Jose</i>	<i>1.363</i>	<i>12.2%</i>
<i>Schools</i>	<i>7.385</i>	<i>65.8%</i>
<i>Flood Control and Water</i>		
<i> Importation</i>	<i>.235</i>	<i>2.1%</i>
<i> Air Pollution</i>	<i>.015</i>	<i>.1%</i>
<i>TOTAL</i>	<i>\$11.216</i>	<i>100.0%</i>



PLANNING AREAS MAP
The City of San Jose, California





ELECTORATE

MAYOR and CITY COUNCIL

BOARDS
&
COMMISSIONS

CITY ATTORNEY

CITY AUDITOR

OFFICE OF THE
DEPUTY
CITY MANAGER

POLICY &
MANAGEMENT
RESEARCH

INTERGOV'TL
POLICY
COORDINATION

AFFIRMATIVE
ACTION

EMPLOYEE
RELATIONS

PERSONNEL
DEPARTMENT

OFFICE OF CITIZEN
ASSISTANCE

POLICE
DEPARTMENT

PROPERTY & CODE
ENFORCEMENT
DEPARTMENT

FIRE
DEPARTMENT

AIRPORT
DEPARTMENT

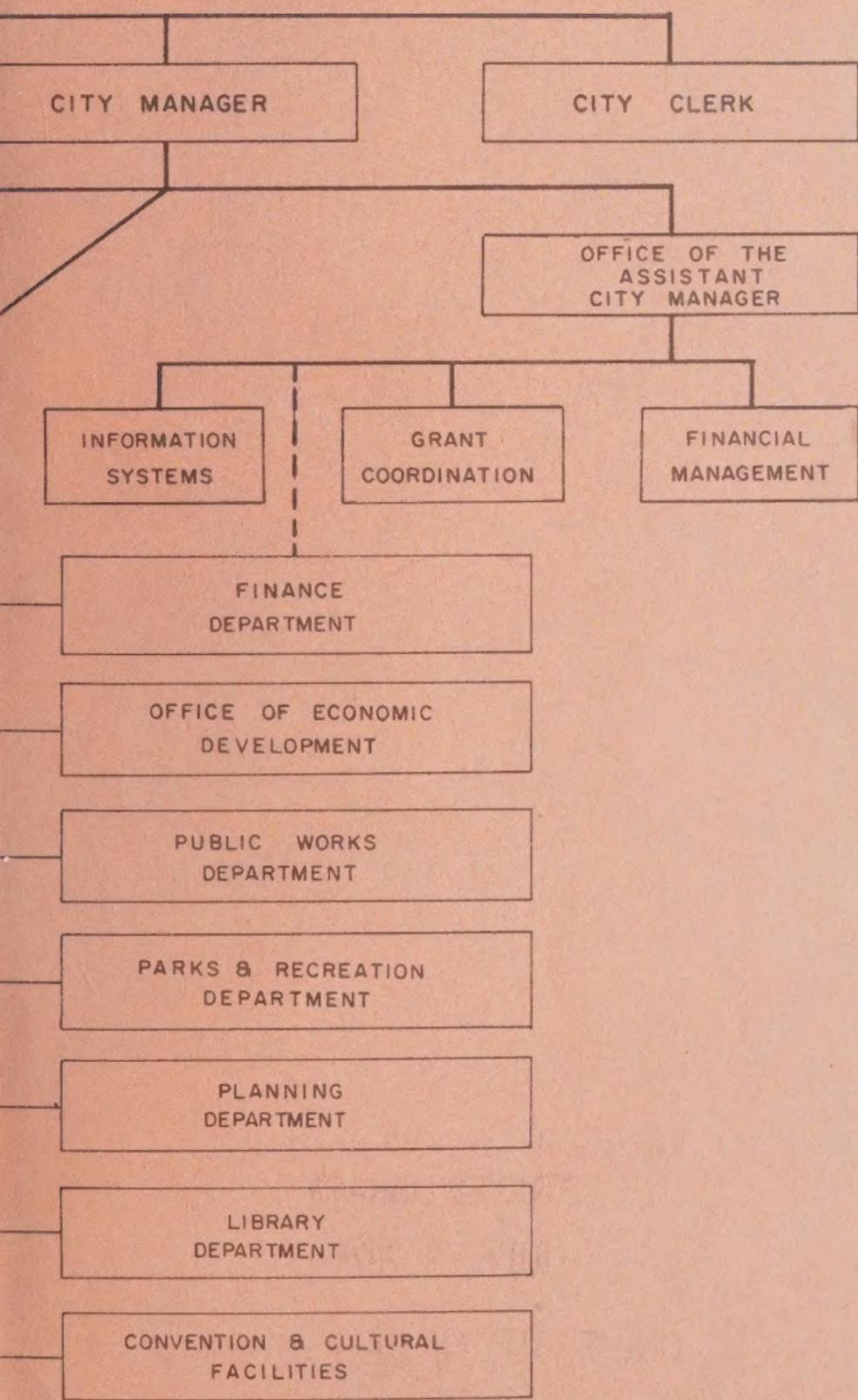
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